

# Report of the 97th Meeting of the Board of Directors and the Enlarged Executive Committee

Date and Time: March 7, 2020 (Sat) 10:00-17:00

Location: The 1st-floor Lounge of the Center for Integrated Medical Research, Shinanomachi Campus, Keio University

**Attendants:** 26 persons \*Titles omitted

Michisuke Yuzaki (President), Tadafumi Kato (Vice President), Yoshikazu Isomura (Director of General Affairs), Toshihisa Ohtsuka (Deputy Director of General Affairs, Annual Meeting Committee Chair), Koji Yamanaka (Treasurer), Takeshi Iwatsubo (Director), Kenichi Ohki (Director), Hitoshi Okamoto (Director, The 42nd Annual Meeting President), Teruhiro Okuyama (Director), Hiroyuki Kamiguchi (Journal Director, NSR Committee Chair), Akiko Hayashi-Takagi (Director), Yasunori Hayashi (Director, Brain Science Dictionary Committee Chair), Haruhiko Bito (Director, The 44th Annual Meeting President, Future Planning Committee – Working Group Chair for Collaboration among Japanese, Chinese and Korean Neuroscience Societies), Fumino Fujiyama (Director), Masahiko Watanabe (Director), Masaki Isoda (Japan Neuroscience Society Young Investigator Award Selection Committee Chair), Takanori Uka (On behalf of Animal Experiment Committee Chair, Aya Takemura), Tetsu Okumura (BrainBee Committee Chair), Norio Ozaki (Inter-society Liaison Committee Chair), Wataru Kakegawa (Website Committee Chair), Yukiko Goda (International Collaboration Affairs Committee Chair), Thomas J. McHugh (Future Planning Committee – Working Group Chair for JNS Official Journals), Tomoyuki Furuyashiki (Neuroscience News Editing Committee Chair), Tetsuya Matsuda (Advocacy Committee Chair, COI Committee Chair), Junichiro Yoshimoto (Information Infrastructure Committee Chair), Ayako M. Watabe (Diversity Committee Chair)

**Online attendants:** 7 persons \*Titles omitted

Tsuyoshi Miyakawa (Deputy Director of General Affairs, Future Planning Committee Chair), Akihiro Yamanaka (Director of Public Relations), Noriko Osumi (Director), Hideyuki Okano (Director), Shigeru Kitazawa (Director, The 43rd Annual Meeting President), Kenji Doya (Director), Kenji Matsumoto (Outreach Committee Chair, Industry-Academia Partnership Committee Chair)

**Absentees:** 9 persons \*Titles omitted

Shigeo Okabe (Vice President), Kiyoto Kasai (Director), Hiroshi Kiyama (Director), Norihiro Sadato (Director), Aya Takemura (Animal Experiment Committee Chair), Takashi Hanakawa (Ethics Committee Chair), Hirokazu Hirai (Future Planning Committee – Working Group Chair for

Management of JNS), Mariko Miyata (PIC Chair of the Union of Japanese Societies for Biological Science), Katsuki Nakamura (Committee Chair for Guideline Principles of Animal Experimentation in Neuroscience Researches)

**Reported Items:**

- 1) Director of General Affairs Yoshikazu Isomura reported on the membership composition, the number of new and resigning members, and the use of the Japan Neuroscience Society (JNS) name as a sponsor (See Appendix A). There was a slight decrease in the number of members, and so it was suggested to keep monitoring the trend carefully and continuously.
- 2) President Hitoshi Okamoto reported on the financial statement of NEURO2019 (held in Niigata in 2019). Financial support from Niigata prefecture and city are used to partially refund participants and used as supplement funding for the symposium. In the end, he reported that the expense and income were balanced.
- 3) President Shigeru Kitazawa reported on preparation status of the 43<sup>rd</sup> Annual Meeting (to be held in Kobe in 2020). At present, the usual meeting format is planned, but he indicated that, if changes in situations occur in the future due to the effect of COVID-19, a safe and effective alternate format will be considered.
- 4) President Haruhiko Bito reported on preparation status of the 44<sup>th</sup> Annual Meeting (to be held in Tokyo in 2021). In addition to introducing the meeting organizers and the theme for the meeting, he reported that A&E Planning Co. has been selected as the Secretariat.
- 5) President Kenji Doya reported that the 45<sup>th</sup> Annual Meeting (to be held in Okinawa in 2022) is going to be a joint meeting with the 63<sup>rd</sup> Annual Meeting of the Japanese Society for Neurochemistry and the 32<sup>nd</sup> Annual Meeting of the Japanese Neural Network Society; this meeting is named Neuro2022. The plan for upcoming activities was announced including the selection of a professional congress organizer and the congress site visit in June, as well as a committee meeting during the Annual Meeting in Kobe in July 2020.
- 6) NSR Editor-in-Chief Hiroyuki Kamiguchi reported on the number of manuscript submissions and the acceptance rate. It was confirmed that JNS is making an ongoing effort to review the policy to improve the asset value of Neuroscience Research (NSR).
- 7) The JNS Young Investigator Award Committee Chair Masaki Isoda reported the selection result. He also suggested a revision of rules and “Application Information” content, and his proposal was approved. Previously, recommendation letters were part of the application and the applicant had to submit them all together. However, it was suggested that recommenders should submit a letter separately. As for the application format, it is currently required to include the impact factor (IF) of the journals, in which the applicant’s notable papers were published. It was pointed out that IF is inessential on the application. These two suggestions were approved, and changes will be included from the next call for application.
- 8) Director of General Affairs Yoshikazu Isomura reported that this year’s selection process for the

recipient of the Joseph Altman Award in Developmental Neuroscience is still underway. He also explained the plan to change half of the committee members from this term.

**Agenda Items:**

- 1) Account closing for fiscal year 2019 for JNS, and provisional plan for account closing for fiscal year 2019 for NSR were approved (See Appendices B, C).
- 2) Budget for fiscal year 2020 for JNS and NSR were approved (See Appendix D).
- 3) It was decided that Sendai is the venue location for the 46<sup>th</sup> Annual Meeting (to be held in 2023). Dr. Kazuto Kobayashi (Fukushima Medical University) was recommended and approved for President of the meeting.

**Reports on Planned Activities From Each Committee/Working Group:**

- 1) Future Planning Committee Chair Tsuyoshi Miyakawa indicated the following three goals: 1) consideration of large-scale brain science projects, 2) handling of issues of concern across JNS, and 3) planning, preparing, and conducting a luncheon debate event. He also indicated that the Committee supports collaborating and working together with three working groups under the Committee. The working groups are 1) Working Group for JNS Official Journals, 2) Working Group for Collaboration among Japanese, Chinese and Korean Neuroscience Societies (CJK Working Group), and 3) Working Group for Management of JNS.
- 2) Working Group for JNS Official Journals Chair Thomas McHugh described the Committee goals to review the future of NSR in time for the contract renewal with Elsevier.
- 3) CJK Working Group Chair Haruhiko Bito reported the plan for upcoming activities including proceedings toward the first CJK Meeting, which is a joint meeting with the 44<sup>th</sup> Annual Meeting.
- 4) Working Group for Management of JNS Chair Hirokazu Hirai was absent. President Yuzaki read out the related materials on his behalf, and described the assigned tasks (such as revision of the JNS regulations including reviewing the councilor system and revising the panel system) of the Working Group.
- 5) Annual Meeting Committee Chair Toshihisa Ohtsuka reported that the following activities are planned to continuously support annual meetings: 1) obtaining sponsorships, and 2) formulating guidelines.
- 6) International Collaboration Affairs Committee Chair Yukiko Goda explained the following three goals: 1) promoting overseas experience of young researchers, 2) promoting collaboration with overseas researchers, and 3) improving visibility of Japanese researchers.
- 7) Information Infrastructure Committee Chair Junichiro Yoshimoto described the major renewal of the member information management system and the annual meeting information system. The schedule and the cost for introducing this overhaul were approved.
- 8) Neuroscience News Editing Committee Tomoyuki Furuyashiki explained the goals including the following: 1) task assignment related to planning and editing, 2) improvement strategies related

- to the number of pages and the organization of content, among others, 3) promoting collaboration with Website Committee, 4) proposing new projects, 5) soliciting advertisers, and 6) reviewing how news should be presented in the future (content, paper medium, and frequency of issues).
- 9) Website Committee Chair Wataru Kakegawa explained the following goals: 1) publishing the new homepage, 2) conducting planning and editing tasks, 3) promoting collaborations with other committees, and 4) starting a new project.
  - 10) Outreach Committee Chair Kenji Matsumoto explained the following goals; 1) initiative to promote new JNS memberships (providing public lectures, promoting high school students to participate and present in annual meetings, and improving neuroscience literacy), 2) promoting mutual activities between academia and industries, and 3) revising the Science Communication Guidelines.
  - 11) Industry-Academia Partnership Committee Chair Kenji Matsumoto explained existing plans such as 1) supporting the Consortium for Applied Neuroscience, and 2) the Industry-Academia Partnership Symposium.
  - 12) Advocacy Committee Chair Tetsuya Matsuda explained that the Committee aims to act as a conduit for each of the following pairs: JNS- ministries, JNS-government, and JNS-industry. The Committee also plans to provide information about the Committee's activities to the general JNS members.
  - 13) Conflict of Interest Committee Chair Tetsuya Matsuda explained that in accordance with the JNS COI Basic Policy, they investigate and report activities of JNS and its members as necessary. In addition, he has indicated a plan to review the Basic Ethics Policy as appropriate.
  - 14) Brain Science Dictionary Committee Chair Yasunori Hayashi introduced the new organizational structure of the editorial board. The Committee is also looking into adding or completing terms that have not included, discussing whether advertisement should be included, and whether its contents should be published as a book.
  - 15) Inter-society Liaison Committee Chair Norio Ozaki reported that the committee continues to offer joint symposiums with other academic societies, and also plans to promote JNS membership to the members of other academic societies as well as to promote their participation in the JNS annual meetings.
  - 16) Diversity Committee Chair Ayako Watabe showed plans for activities including a luncheon seminar on diversity at the annual meeting. From the standpoint of promoting mutual participation of both genders, she stated that using the ratio of female membership in JNS as an indicator, ratio of female lecturers, symposiasts, chairs, awards winners, and election candidates should reach at least the ratio similar to the one for female membership. She proposed to indicate this clearly at the time of award applications.
  - 17) Ethics Committee Chair Takashi Hanakawa was absent. President Yuzaki read out the related materials on their behalf. He explained that the revisions for the policy related to ethical issues in "Non-invasive study of human brain function and psychophysiology" have been publicized. He

outlined the Committee goals including creating a guideline framework related to the type of research that can be utilized for military purposes.

- 18) On behalf of Animal Experiment Committee Chair Aya Takemura who was absent, Committee Member Takanori Uka presented the report. He indicated that the committee is promoting collaboration and information sharing among researchers and staff who are involved in animal experiments so that those both within and outside Japan can recognize the appropriateness of Japanese animal experiments.
- 19) BrainBee Committee Chair Tetsu Okumura explained preparation status and plans for BrainBee. He reported that the number of participants is increasing every year. Along with the increase, more committee members to support it are needed, and organization of efficient operation manual and recruitment of committee members are planned.
- 20) PIC of the Union of Japanese Societies for Biological Science Chair Mariko Miyata was absent, and so materials submitted in advance were reviewed. The Committee plans to attend regular meetings of the Union of Japanese Societies for Biological Science and stay in close communication. In addition, other plans include setting up terminology for biological science in high school, and being involved with biology education and revision of university entrance exams.
- 21) Committee for Guideline Principles of Animal Experimentation in Neuroscience Researches Chair Katsuki Nakamura was absent, and so the submitted materials in advance were reviewed. The materials included the current progress toward “the guidelines for neuroscience and behavioral experiments using macaques and marmosets” and a plan for its English version.

# Member Composition of the Japan Neuroscience Society

As of January 1, 2020

	Regular Members	Overseas Regular	Junior Members	Overseas Junior	Student Members	Overseas Student	Senior Members
Molecular/Cellular	2,069	160	90	12	184	5	38
Sytems	1,453	130	75	7	168	8	52
Clinical/Pathological	628	24	42	2	44	2	11
Others	228	21	18	1	51	1	0
Panel unknown	11	4	0	0	5	0	0
<b>Total</b>	4,389	339	225	22	452	16	101
Honorary Members	18						
Supporting Members ※	10						
<b>Total Number of Members</b>	<b>5,572</b>						

※ Narishige Group: 10 units, other 10 companies: 1 unit

(Appendix A)

## Japan Neuroscience Society FY2019 (Jan-Dec) Closing Accounts

(Appendix B)

Subject	2019 Budget	2019 Closing Account	Remarks
<b>Income</b>			
Member Admission Fees	1,200,000	1,374,000	
Regular Member Membership Fees	35,600,000	39,016,000	
Junior Member Membership Fees	1,200,000	1,258,000	
Student Member Membership Fees	1,290,000	2,197,000	
Senior Member Membership Fees	400,000	485,000	
Overseas Regular Member Membership Fees	1,000,000	865,000	
Overseas Junior Member Membership Fees	60,000	51,000	
Overseas Student Member Membership Fees	20,000	37,000	
Supporting Member Membership Fees	2,000,000	1,906,000	
Interest from Deposits	1,000	3,832	
Advertising Fees	1,200,000	1,020,000	Neuroscience News, Banners, etc.
Micellaneous Income	200,000	211,179	Tokizane fund administration fees etc.
Others	500,000	1,000,000	Consortium for Applied Neuroscience advise fees etc. (2018 and 2019)
<b>Total Income</b>	<b>44,671,000</b>	<b>49,424,011</b>	
<b>Expenditures</b>			
<b>Business Expenses</b>			
Newsletter	6,000,000	6,865,892	Printing, Website, Postage, etc.
News English Review	200,000	179,309	
Translation for Website	200,000	448,509	
Renewal of Website	1,000,000	1,272,700	
Young Investigator Award Prize	510,000	505,767	
Membership Contribution	3,000,000	2,869,580	IBRO 10,000USD, IBRO Global advocacy 1,000,000yen, FAONS 7,200USD
Scholarly Activity Support	250,000	143,005	*1
International Exchange	3,020,000	1,922,005	*2
Brain Bee	1,000,000	1,000,000	
Open Lecture Support	700,000	1,095,935	
Industry-Academia Partnership	100,000	63,030	
<b>Administrative Expenses</b>			
Personnel	20,500,000	18,774,842	*3
IT related Outsourcing	4,400,000	3,975,850	
Consultation	780,000	1,080,930	*4
Meetings	450,000	372,032	
Communication	0	211,943	
Transportation	1,500,000	1,853,111	Transportations for Board and Committee meetings, Business trips of Secretariat staff, etc.
Travel Expense (SfN)	500,000	0	Dispatch Cost of Secretariat staff to the SfN meeting
Travel Expense (IBRO)	250,000	0	Dispatch Cost of Secretariat staff to the IBRO meeting
Printing	500,000	842,851	
Equipment/Supplies	500,000	465,693	PC. Softwars etc.
Office Lease	1,700,000	1,753,791	
Office Equipment Lease	240,000	163,943	
Telephone/Utilities	200,000	143,894	
Server Lease	550,000	519,200	
Credit Card Commission	3,000,000	2,775,432	Commission for collecting membership fees
Bank Transfer Fees	100,000	147,212	
Advertising and Promotion Expense	0	110,000	
Miscellaneous Expenses	100,000	21,140	
<b>Reserve Funds</b>			
	500,000	0	
<b>Total Expenditure</b>	<b>51,750,000</b>	<b>49,577,596</b>	
<b>Balance</b>	<b>-7,079,000</b>	<b>-153,585</b>	

<b>Carry Over from the Previous Fiscal Year</b>	95,119,010	95,119,010	
<b>Carry Over to the Next Fiscal Year</b>	88,040,010	94,965,425	

\*1 The Union of Japanese Societies for Biological Science 50,000yen, Japan Inter-Society Liaison Association Committee for Promoting Equal Participation of Men and Women in Science and Engineering 20,000yen, The Union of Brain Association in Japan 30,000yen, Masao Ito Memorial Symposium From Neuron to Cognition: the Past, Present and Future of the Neuronal

\*2 Mutual Travel Fellowship with SfN: 10,000 USD, FENS: 4,000 EURO and travel grants for winners from designated countries: 333,565 yen, which NEURO2019 paid partially

\*3 Personnel expenses including legal welfare expenses and commuting allowance, those related annual meeting business are partially and separately covered by the Meeting Account.

\*4 Tax Accountant consulting fees 480,000yen, Accounting software lease fees 42,000yen, etc.

## Assets and Liabilities in the Carry Over to the Next Fiscal Year

Closing balance as of December 31st, 2019

<b>Assets</b>	
Cash Deposit	100,584,353
Accounts Receivable	
Consulting fee of Consortium for Applied Neuroscience	500,000
<b>Total Assets</b>	<b>101,084,353</b>
<b>Liabilities</b>	
Accrued amount payable	
Income Tax Withholding	287,462
IT related Outsourcing for 2019	495,000
Monthly Auditing Fee for 2019	179,622
Social Insurance Premium for November 2019	517,617
Fee for the first stage of the renewal of the Website (First stage)	1,272,700
Support funds for public lectures in NEURO2019	1,000,000
Advances Received	
Mebership Fees	200,000
Deposit	
Deposit Fund for Altman Award	2,212,676
<b>Total Liabilites</b>	<b>6,165,077</b>
<b>Carry Over to the Next Fiscal Year</b>	<b>94,919,276</b>

(Appendix C)



# Japan Neuroscience Society FY 2020 (Jan-Dec) Budget

(Appendix D)

Subject	2020 Budget	Remarks
<b>Income</b>		
Member Admission Fees	1,200,000	
Regular Member Membership Fees	37,300,000	
Junior Member Membership Fees	1,200,000	
Student Member Membership Fees	1,290,000	
Senior Member Membership Fees	400,000	
Overseas Regular Member Membership Fees	1,000,000	
Overseas Junior Member Membership Fees	60,000	
Overseas Student Member Membership Fees	20,000	
Supporting Member Membership Fees	2,000,000	
Interest from Deposits	1,000	
Advertising Fees	1,200,000	Neuroscience News, Banners, etc.
Micellaneous Income	200,000	Tokizane fund administration fees etc.
Others	500,000	Consortium for Applied Neuroscience advise fees etc.
<b>Total Income</b>	<b>46,371,000</b>	
<b>Expenditures</b>		
<b>Business Expenses</b>		
Newsletter	6,000,000	Printing, Website, Postage, etc.
News English Review	200,000	
Translation for Website	200,000	
Renewal of Website	1,500,000	
Initial Cost for Membership Management System	4,400,000	
JNS Young Investigator Award Prize	510,000	
Membership Contribution	3,000,000	IBRO 10,000USD, IBRO Global Advocacy 1,000,000yen, FAONS 7,200USD
Scholarly Activity Support	750,000	*1
International Exchange	3,600,000	*2
Brain Bee	1,000,000	
Open Lecture Support	2,100,000	
Industry-Academia Partnership	350,000	Transportations of speakers in a symposium at the annual meeting etc.
Diversity Activity Support	300,000	
<b>Administrative Expenses</b>		
Personnel	19,000,000	*3
IT related Outsourcing	4,000,000	
Membership Management System Fee	1,000,000	
Consultation	1,100,000	*4
Meetings	450,000	
Communication	250,000	
Transportation	2,000,000	Transportations for the Board and Committee meetings, Business trips of Secretariat staff, etc.
Travel Expense (SfN)	0	Despatch Cost of Secretariat staff to the SfN meeting
Travel Expense (IBRO)	0	Despatch Cost of Secretariat staff to the IBRO meeting
Printing	500,000	
Equipement/Supplies	500,000	
Office Lease	1,700,000	
Office Equipement Lease	240,000	
Telephone/Utilities	200,000	
Server Lease	550,000	
Credit Card Commission	3,000,000	Commission for collecting membership fees
Bank Transfer Fees	150,000	
Miscellaneous Expenses	100,000	
<b>Reserve Funds</b>		
	500,000	
<b>Total expenditure</b>	<b>59,150,000</b>	
<b>Balance</b>	<b>-12,779,000</b>	

<b>Carry Over from the Previous Fiscal Year</b>	94,919,276	
<b>Carry Over to the Next Fiscal Year</b>	82,140,276	

\*1 The Union of Japanese Societies for Biological Science 50,000 yen, Japan Inter-Society Liasion Association Committee for Promoting Equal Participation of Men and Women in Science and Engineering 20,000 yen, The Union of Brain Association in Japan 30,000 yen, etc.

\*2 Mutual Travel Fellowship with SfN 10,000 USD, Mutual Exchange Program with FENS 4,000 EURO, etc.

\*3 Personel expenses including legal welfare expenses and commuting allowance, those related annual meeting business parcially are separately covered by the Meeting Account.

\*4 Tax Accountant consulting fees 480,000 yen + Tax, Monthly auditing fees 180,000yen + Tax, Accounting software lease fees 42,000 yen + Tax, etc.