

# Report of the 98th Meeting of the Board of Directors and the Enlarged Executive Committee

Date and Time: July 9, 2020 (Thu) 14:00-18:20

Meeting format: Online meeting using WebEx

**Attendants:** 39 persons \*Titles omitted

## **[Board of Directors]**

Michisuke Yuzaki (President), Shigeo Okabe (Vice President), Tadafumi Kato (Vice President), Yoshikazu Isomura (Director of General Affairs), Toshihisa Ohtsuka (Deputy Director of General Affairs; Annual Meeting Committee Chair), Tsuyoshi Miyakawa (Deputy Director of General Affairs, Future Planning Committee Chair), Hiroyuki Kamiguchi (Journal Director, NSR Committee Chair), Akihiro Yamanaka (Director of Public Relations), Koji Yamanaka (Treasurer), Takeshi Iwatsubo, Kenichi Ohki, Noriko Osumi, Hitoshi Okamoto (President of the 42<sup>nd</sup> Annual Meeting), Teruhiro Okuyama, Kiyoto Kasai, Shigeru Kitazawa (President of the 43<sup>rd</sup> Annual Meeting), Hiroshi Kiyama, Kazuto Kobayashi (President of the 46<sup>th</sup> Annual Meeting), Norihiro Sadato, Kenji Doya (President of the 45<sup>th</sup> Annual Meeting), Yasunori Hayashi (Brain Science Dictionary Committee Chair), Haruhiko Bito (President of the 44<sup>th</sup> Annual Meeting; Chair of the Working Group for Collaboration among Japanese, Chinese and Korean Neuroscience Societies), Fumino Fujiyama, Masahiko Watanabe

## **[Committee Chairs]**

Masaki Isoda (JNS Young Investigator Award Selection Committee), Tetsu Okumura (BrainBee Committee), Norio Ozaki (Inter-society Liaison Committee), Wataru Kakegawa (Website Committee), Yukiko Goda (International Collaboration Affairs Committee), Aya Takemura (Animal Experiment Committee), Katsuki Nakamura (Committee for Guideline Principles of Animal Experimentation in Neuroscience Researches), Hirokazu Hirai (Working Group Chair for Management of JNS), Tomoyuki Furuyashiki (Neuroscience News Editing Committee), Thomas J. McHugh (Working Group for JNS Official Journals), Tetsuya Matsuda (Advocacy Committee, COI Committee), Kenji Matsumoto (Outreach Committee, Industry-Academia Partnership Committee), Mariko Miyata (PIC of the Union of Japanese Societies for Biological Science), Junichiro Yoshimoto (Information Infrastructure Committee), Ayako M. Watabe (Diversity Committee)

**Absentees:** 3 persons \*Titles omitted

Hideyuki Okano (Board member), Akiko Hayashi-Takagi (Board member), Takashi Hanakawa (Ethics Committee)

## **Reported Items:**

- 1) Yoshikazu Isomura, Director of General Affairs, reported on the membership composition, the number of new

and resigning members, and the use of the Japan Neuroscience Society (JNS) name as a sponsor (See Appendix A). There was a slight decrease in the number of members overall from last year, but except for Associate members, the number stayed fairly steady. Due to COVID-19, events were scaled back in general, which resulted in smaller numbers of sponsorships and supporters.

- 2) Shigeru Kitazawa, President of the 43<sup>rd</sup> Annual Meeting reported on the preparation status of the meeting, which was originally planned to be held in Kobe in 2020. Due to COVID-19, it is going to be held online for the first time. Many positive responses beyond expectations were received, so he indicated the plan to distribute questionnaires to collect participant opinions for future reference for the subsequent Annual Meetings.
- 3) Haruhiko Bito, President of the 44<sup>th</sup> Annual Meeting, reported on the preparation status of the meeting (to be held in Tokyo in 2021). Since the Tokyo Olympics have been postponed to 2021, the Tokyo International Forum is no longer available, so he reported that the venue has been moved to Kobe, and the meeting dates have also been changed to July 28<sup>th</sup> through 31<sup>st</sup>, 2021.
- 4) Kenji Doya, President of Neuro2022 (the 45<sup>th</sup> Annual Meeting) reported on the preparation status of the meeting, which is planned to be held in Okinawa in 2022. The congress site visit and the selection of a professional congress organizer were planned in June 2020; however, to prevent the spread of COVID-19 infection, he reported that the site visit was postponed, and the selection was held using an online meeting platform (Zoom).
- 5) Hiroyuki Kamiguchi, Editor-in-Chief of NSR, reported on the number of manuscript submissions and the acceptance rate. In 2019, the number of submissions increased, and the Impact Factor became 2.645. To further increase the number of submissions, adapting cascading peer-review was suggested. The possibility of joining the Neuroscience Peer Review Consortium (NPRC) is currently under consideration and he is verifying the policies of Elsevier.
- 6) Masaki Isoda, Chair of the JNS Young Investigator Award Selection Committee, reported that all five award candidates submitted a review article, and the winners were selected.
- 7) Yoshikazu Isomura, Director of General Affairs, reported on the internal usage regulations of the bulk email system for members. In the past, regulations were not properly documented, so these were formulated as the internal regulations and approved in the online directors meeting (Slack).

#### **Agenda Items:**

- 1) Account closing for fiscal year 2019 for NSR was approved.
- 2) Account closing for fiscal year 2019 and budget for fiscal year 2020 for Continuing Annual Meetings were approved (See Appendix B and C).
- 3) A discussion was held on the selection policy of awards and grants that are delegated to JNS for candidate recommendations. Current issues include a small number of applications despite the JNS homepage posting award information, applicants with insufficient information for recommendation in some cases, and a heavy burden on the Nominating Committee as being responsible for all selections. As strategies to improve the situation, we decided on the JNS Young Investor Award Selection Committee to take over the selection process targeting young researchers, in addition to actively advertising the list of awards and grants on the JNS homepage. Former award recipients have sufficient information due to previously having gone through the JNS selection

process, so a suggestion was made to prioritize these members. However, concerns were raised that this could result in a loss of diversity. A discussion on the issue is to be continued in the subsequent meeting.

- 4) Michisuke Yuzaki, President of JNS, explained that half the members (three) of the Joseph Altman Award Committee were reelected in accordance with the regulation, and three members recommended by the Nominating Committee were approved as the selection committee members for 2021 to 2024. The Joseph Altman Award Committee Chair for 2021 to 2022 was decided. He reported that the amendment of the specifications in selection regulations was approved in the online directors meeting (Slack). He also reported that the award winners for 2020 were decided, award plaques would no longer be given, and award certificates were redesigned.
- 5) Michisuke Yuzaki explained that JNS has been donating one million yen every year to the Global Engagement Initiative activity fund in addition to the membership fee for IBRO (The International Brain Research Organization), and IBRO requested a continuous commitment for the next three years (2020 to 2022). Before entering an MoU (Memorandum of Understanding) agreement, JNS will reconsider the benefit of continuing by thoroughly investigating the activities related to the Global Engagement Initiative and listening to the detailed feedback of people involved.

#### **Reports on Planned Activities from Each Committee/Working Group:**

- 1) Tsuyoshi Miyakawa, Chair of the Future Planning Committee, reported that by combining public lectures, Industry-Academia Partnership Symposia, Luncheon Discussion and so on, which were previously held separately, a real-time event is planned using Zoom Webinar during the Annual Meeting in collaboration of three committees: Industry-Academia Partnership Committee, Outreach Committee, and Future Planning Committee. He indicated the desire for the event cost to be covered by either JNS or the 43<sup>rd</sup> Annual Meeting budget. The 43<sup>rd</sup> Annual Meeting President Shigeru Kitazawa responded that it is probably possible to cover the event cost in the budget.
- 2) Thomas McHugh, Chair of the Working Group for JNS Official Journals, reported on the activities. After a discussion with Hiroyuki Kamiguchi, the current Editor-in-Chief of NSR, Atsushi Iriki, former Editor-in-Chief and Michisuke Yuzaki, President of JNS, regarding the current contract with NSR and Elsevier, 50% of the ownership rights of NSR can be obtained for free after completing the 10-year contract period. Therefore, this is the direction they are taking for the future.
- 3) Haruhiko Bito, Chair of the CJK Working Group, reported that CJK-WG and the International Collaboration Affairs Committee are planning to jointly hold a provisional discussion on the orientation of JNS aiming for the academic development of neuroscience in Asia through a balanced relationship with CJK/FAONS/IBRO-APRC.
- 4) Hirokazu Hirai, Chair of the Working Group for Management of JNS, proposed adding two additional committee members to the WG, and this was approved. He also discussed incorporating JNS. While there are benefits to incorporating, a danger of the operation of JNS becoming too formal was pointed out. A continuous discussion will be held to consider possible options to incorporate while maintaining flexibility. A discussion was also held on the current panel system. While the panel system will remain, it was decided to reorganize classifications. How to run the councilor system and the general meeting will continue to be investigated and reviewed.
- 5) Toshihisa Ohtsuka, Chair of the Annual Meeting Committee, raised a topic of creating the uniform standard for

the speaking fees for the lectures at the Annual Meetings, and it was decided that JNS will set up the standard in principle. The fee should also be paid to the members or directors of JNS when giving a special lecture or educational lecture. However, the participation fee to the Annual Meeting and travel expenses are part of member activities, so these are not compensated. As for the speaking fees for the event organizer (committee members and so on), it results in a conflict of interest, so this needs to be considered separately.

- 6) Yukiko Goda, Chair of the International Collaboration Affairs Committee, reported some changes this year due to COVID-19 for Exchange Travel Awards with FENS and IBRO and the Travel Award for the Annual Meeting with the designated countries (China, Korea, Iran, and India).
- 7) Junichiro Yoshimoto, Chair of the Information Infrastructure Committee, explained the situation related to the future contract with Mr. Matsumoto who is currently awarded for the IT work. Dr. Shirley Bayer (wife of Dr. Joseph Atman) inquired if JNS could manage and maintain webpages related to Dr. Joseph Atman, and it is currently under consideration. He also reported on the progress status of the member information management system renewal.
- 8) Tomoyuki Furuyashiki, Chair of the Neuroscience News Editing Committee, reported on the status of editing and issuing. He explained about setting the guideline for the rough number of pages and revised the article format for submission. He also reported that the collaboration process was defined with the Website Committee. A suggestion was made to ask about member preference related to mailing a printed booklet of Neuroscience Newsletters, and it was agreed to be surveyed.
- 9) Wataru Kakegawa, Chair of the Website Committee, reported that the renewal of the homepage was completed on July 1<sup>st</sup>. He also reported about the revision of article format for submission including topics of neuroscience. A new project is currently under consideration.
- 10) Kenji Matsumoto, Chair of the Outreach Committee, reported that the three-committee collaboration event (with Future Planning Committee and Industry-Academia Partnership Committee) is under preparation. He also reported the plan to ask high school teachers to participate in the event by collaborating with the BrainBee Committee.
- 11) Kenji Matsumoto, Chair of the Industry-Academia Partnership Committee, explained the current situation of the Consortium for Applied Neuroscience. Every year, corporate partners participate in the Annual Meeting as program monitors to provide opinions on industry-academia collaboration symposia and other events. He explained the plan on having ten people from corporate partners to visit the Annual Meeting this year, and also participate in the three-committee collaboration event.
- 12) Tetsuya Matsuda, Chair of the Advocacy Committee, reported that the committee meeting was held through e-mails, and explained the future activity plans.
- 13) Tetsuya Matsuda, Chair of the Conflict of Interest Committee, reported that he received COI reports from all Directors and Committee Chairs. Among the disclosure methods in the JNS presentation described in the COI operational guidelines, he indicated that the handling of the Luncheon Seminar is to be revised in the near future.
- 14) Yasunori Hayashi, Chair of the Brain Science Dictionary Committee, withdrew earlier from the meeting, so President Michisuke Yuzaki reported on their behalf that they were investigating on the plan to publish part of the brain science dictionary.

- 15) Norio Ozaki, Chair of the Inter-Society Liaison Committee, withdrew earlier from the meeting and was absent at the time for reporting, so the materials provided in advance were reviewed and confirmed.
- 16) Ayako Watabe, Chair of the Diversity Committee reported that she participated in the committee meeting of The Japan Inter-Society Liaison Association Committee for Promoting Equal Participation of Men and Women in Science and Engineering. The Luncheon Seminar planned by the Diversity Committee at the 43<sup>rd</sup> Annual Meeting this year is difficult to move online, so she reported that it was postponed until the 44<sup>th</sup> Annual Meeting next year.
- 17) Takashi Hanakawa, Chair of the Ethics Committee, was absent, so Committee Member Tetsuya Matsuda reported on the activities on their behalf. He reported that the committee meeting was held using Zoom, and they are currently discussing the necessity of formulating policies related to military research.
- 18) Aya Takemura, Chair of the Animal Experiment Committee, reported on how to respond as a JNS Committee during COVID-19. After considering a wide range of locations, rather than providing a uniform statement, each organization should handle one on its own, share information, and respond to inquiries after exchanging opinions among the committee. She also reported that the Guidelines for Experiments are in progress with discussion with the Committee for Guideline Principles of Animal Experimentation.
- 19) Tetsu Okumura, Chair of the BrainBee Committee, reported the effects of COVID-19 on the selection process and implementation of the International BrainBee World Championship.
- 20) Mariko Miyata, Chair of the PIC of the Union of Japanese Scientists for Biological Science, withdrew earlier from the meeting, so materials provided in advance were reviewed and confirmed.
- 21) Katsuki Nakamura, Chair of the Committee for Guideline Principles of Animal Experimentation in Neuroscience Researches, reported that “the guidelines for neuroscience and behavioral experiments using macaques and marmosets” is nearly complete, and they are currently collecting feedback from people involved. He explained that he wished to receive JNS approval on the current plan as a tentative version, and he also wished to receive an approval for making minor edits after receiving feedback. His plan was approved. As for the public access method after completion, posting on the advocacy pages of the JNS website is being considered.

Appendix A

## Member Composition of the Japan Neuroscience Society

As of July 1st, 2020

	Regular Members	Overseas Regular	Junior Members	Overseas Junior	Student Members	Overseas Student
Molecular/Cellular	2,021	197	92	13	309	20
Sytems	1,429	153	73	8	251	29
Clinical/Pathological	620	30	39	4	69	2
Others	240	26	18	1	101	1
Panel unknown	11	5	0	0	8	1
<b>Total</b>	4,321	411	222	26	738	53
Senior Members	104					
Honorary Members (including Honorary President)	18					
Supporting Members ※	8					
<b>Total Number of Members</b>	<b>5,901</b>					

※ Narishige Group 5 units, other 8 companies 1 unit

# Closing Account of Annual Meetings of the Japan Neuroscience Society in FY2019

(from Apr. 2019 to Mar. 2020)

Subject	Closing Account (2019)
<b>Income</b>	
Money Transferred from the Annual Meetings	
The 42nd Annual Meeting (NEURO2019) Refunded Preparation Allowance*	2,000,000
Money Transferred from the 42nd Annual Meeting (NEURO2019)* (Office/Utilities/Equipment Rental Fee, Entrustment of Affairs Fee)	6,562,566
The 42nd Annual Meeting (NEURO2019) Reserve for Tax and Commission*	1,000,000
Interest from Deposits	
	244
<b>Total Income</b>	<b>9,562,810</b>
<b>Expenditures</b>	
Preparation Allowance for the Annual Meeting	
Preparation Allowance for the 44th Annual Meeting (2021)	500,000
Office Rental Fee	
Office/Utilities/Equipment Rental Fee (from Apr. 2019 to Mar. 2020)	1,936,680
Entrustment of Affairs Fee	
Entrustment of Affairs Fee (from Apr. 2019 to Mar. 2020)	2,263,785
Commission for System	
Commission for System (from Apr. 2019 to Mar. 2020)	1,944,000
Tax	
The 42nd Annual Meeting (NEURO2019) Corporation Tax and Excise Tax (from Jan. 2019 to Dec. 2019)	593,500
Commission for Making Financial Statements and Tax Return	
Commission for Making Financial Statements and Tax Return (from Jan. 2018 to Dec. 2018, GOTOH YUKI TAX-ACCOUNTING OFFICE)	264,033
Commission for Making Financial Statements and Tax Return (from Jan. 2019 to Dec. 2019, GOTOH YUKI TAX-ACCOUNTING OFFICE)	269,433
Travel Expenses	
Travel/Transportation Expenses	311,966
Postage	
Postage	6,413
Others	
Registration System Maintenance	24,629
Maintenance Fee for JNS Meeting Planner	75,600
Commission for Making Template of Contract with Professional Congress Organizer	0
Questionnaire Related Fee (counting, gift and others)	0
Purchase of a Book (List of Medical Educational Institution)	0
Bank Transfer Fee	2,734
Others	17,308
<b>Total Expenditure</b>	<b>8,210,081</b>
<b>Balance (Total Income-Total Expenditure)</b>	<b>1,352,729</b>

(A) Carry over from the previous fiscal year	33,452,679
(B) Balance as of March 31, 2020	25,242,842
(C) Adjustment of uncollected balance	9,562,566
(D) Balance carried forward to next year (B + C)	34,805,408
(E) Change in carry-over funds	1,352,729

## Budget of Annual Meetings of the Japan Neuroscience Society in FY2020

(from Apr. 2020 to Mar. 2021)

Subject	Budget (2020)
<b>Income</b>	
Money Transferred from the Annual Meetings	
The 43rd Annual Meeting (Neuroscience2020) Refunded Preparation Allowance	500,000
Money Transferred from the 43rd Annual Meeting (Neuroscience2020) (Office/Utilities/Equipment Rental Fee, Entrustment of Affairs Fee)	6,000,000
The 43rd Annual Meeting (Neuroscience2020) Reserve for Tax and Commission	1,000,000
Interest from Deposits	
	500
<b>Total Income</b>	<b>7,500,500</b>
<b>Expenditures</b>	
Preparation Allowance for the Annual Meeting	
Preparation Allowance for the 45th Annual Meeting (2022)	2,000,000
Office Rental Fee	
Office/Utilities/Equipment Rental Fee (from Apr. 2020 to Mar. 2021)	1,936,680
Entrustment of Affairs Fee	
Entrustment of Affairs Fee (from Apr. 2020 to Mar. 2021)	2,000,000
Commission for System	
Commission for System (from Apr. 2020 to Mar. 2021)	1,748,000
Tax	
The 43rd Annual Meeting (Neuroscience2020) Corporation Tax and Excise Tax (from Jan. 2020 to Dec. 2020)	1,000,000
Commission for Making Financial Statements and Tax Return	
Commission for Making Financial Statements and Tax Return (from Jan. 2020 to Dec. 2020, GOTOH YUKI TAX-ACCOUNTING OFFICE)	300,000
Travel Expenses	
Travel/Transportation Expenses	600,000
Postage	
Postage	20,000
Others	
Registration System Maintenance	0
Maintenance Fee for JNS Meeting Planner	0
Questionnaire Related Fee (counting, gift and others)	0
Bank Transfer Fee	5,000
Others	50,000
<b>Total Expenditure</b>	<b>9,659,680</b>
<b>Balance (Total Income-Total Expenditure)</b>	<b>-2,159,180</b>
<b>Carry over from the previous fiscal year</b>	
	34,805,408
<b>Balance carried forward to next year</b>	<b>32,646,228</b>