

# Minutes of the 3rd (105th in total) Meeting of the Board of Directors and the Enlarged Executive Committee

- 1 Date and Time Friday, May 17<sup>th</sup>, 2024, 11:00-15:20
- 2 Venue Conference Room, 9F Hongo Bldg, 7-2-2 Hongo, Bunkyo, Tokyo, Japan
- 3 Names of directors in attendance (Total number of directors: 20 persons)  
Koji Yamanaka (President; Nomination Committee Chair), Tadafumi Kato (Vice President), Yukiko Goda (Vice President; International Collaboration Affairs Committee Chair), Takashi Hanakawa (Director of General Affairs; Ethics Committee Chair), Masanori Murayama (Treasurer), Kenji Tanaka (Director of Human Resources Development and Inter-society Liaison), Yoshikazu Isomura, Shigeo Okabe (President of the 47th Annual Meeting), Fumi Kubo, Kazuto Kobayashi (President of the 46th Annual Meeting), Yasunori Hayashi (Brain Science Dictionary Committee Chair), Hirokazu Hirai, Fumino Fujiyama (President of the 48th Annual Meeting), Mariko Miyata (Chair of PIC of the Union of Japanese Societies for Biological Science), Masashi Yanagisawa, Michisuke Yuzaki (Incorporation Promotion Committee Chair), Ayako M. Watabe (Diversity Committee Chair)  
(Number of directors in attendance : 17 persons, All directors attended the meeting via web conference)
- 4 Chairperson Koji Yamanaka
- 5 Names of auditors in attendance (Total number of auditors: 2 persons)  
Yuki Goto, Taisuke Tomita  
(Number of auditors in attendance: 2 person)
- 6 Committee Chairs in attendance  
Hiroyuki Kamiguchi (President of the 49th Annual Meeting), Jun Kunitatsu (Advisor to the President; Working Group Chair for the 50th Anniversary Event of JNS's Foundation), Junichiro Yoshimoto (Advisor to the President; Information Infrastructure Committee Chair), Tetsu Okumura (BrainBee Committee Chair), Wataru Kakegawa (Website Committee Chair), Masahisa Katsuno (Japan Neuroscience Society Young Investigator Award Selection Committee Chair; Academic Diversity Committee Chair), Aya Takemura (Animal

Experiment Committee Chair), Thomas J. McHugh (NSR Committee Chair; Working Group Chair for a Contract Renewal of JNS Official Journal), Haruhiko Bito (Working Group Chair for Collaboration among Japanese, Chinese and South Korean Neuroscience Societies), Tetsuya Matsuda (Advocacy Committee Chair; COI Committee Chair), Kenji Matsumoto (Outreach Committee Chair; Industry-Academia Partnership Committee), Tsuyoshi Miyakawa (Future Planning Committee Chair)

7 Secretariat in attendance Maya Eguchi, Akiko Kubodera, Ayuko Sampei, Shiho Jinushi, Yuko Yoshida

8 Absentees Rieko Ikeda (Muramatsu) (Director, Neuroscience News Editing Committee Chair), Toshihisa Ohtsuka (Annual Meeting Committee Chair), Hitoshi Okamoto, Ryosuke Takahashi

## 9 Items

### *Reported Items*

Reported Item No. 1	Report on minor revisions to the minutes of the previous meeting of the Board of Directors
Reported Item No. 2	2024 Fiscal Year Business Plan / Budget Statement
Reported Item No. 3	Report on General Affairs
Reported Item No. 4	Final Financial Report for the 46th Annual Meeting of the JNS (2023)
Reported Item No. 5	Report on preparation for the 47th Annual Meeting of the JNS (2024)
Reported Item No. 6	Report on preparation for the 48th Annual Meeting of the JNS (2025)
Reported Item No. 7	Report on preparation for the 49th Annual Meeting of the JNS (2026)
Reported Item No. 8	Report on preparation from Working Group for the 50th Anniversary Event of JNS's Foundation
Reported Item No. 9	Report on Neuroscience Research
Reported Item No. 10	Report from Japan Neuroscience Society Young Investigator Award Selection Committee
Reported Item No. 11	Report on Joseph Altman Award in Developmental Neuroscience
Reported Item No. 12	Report from Incorporation Promotion Committee

### *Agenda Items*

Agenda Item No. 1	2023 Fiscal Year Business Report
Agenda Item No. 2	2023 Fiscal Year Income and Expenditure Settlement Plan
Agenda Item No. 3	Discussion items regarding annual meetings of the Japan Neuroscience Society
Agenda Item No. 4	Appointment of election commissioners for the director election and annual election schedule

Agenda Item No. 5	Issues on the members without academic domain registration
Agenda Item No. 6	Reelection of half of the Altman Award selection committee members
Agenda Item No. 7	Proposal for the Working Group to Reconsider Membership
Agenda Item No. 8	FAONS matters
Agenda Item No. 9	Contract renewal of Neuroscience Research and future plans for official journals
Agenda Item No. 10	Holding of ordinary general assemblies

*Reports on Activities from Each Committee and Working Group*

Reported Item No. 1	Report from Nomination Committee
Reported Item No. 2	Report from Future Planning Committee
Reported Item No. 3	Report from Future Planning Committee - Working Group for a Contract Renewal of JNS Official Journal
Reported Item No. 4	Report from Future Planning Committee - Working Group for Collaboration among Japanese, Chinese and South Korean Neuroscience Societies
Reported Item No. 5	Report from Working Group for Human Resources Development
Reported Item No. 6	Report from Annual Meeting Committee
Reported Item No. 7	Report from International Collaboration Affairs Committee
Reported Item No. 8	Report from Information Infrastructure Committee
Reported Item No. 9	Report from Neuroscience News Editing Committee
Reported Item No. 10	Report from Website Committee
Reported Item No. 11	Report from Outreach Committee
Reported Item No. 12	Report from Industry-Academia Partnership Committee
Reported Item No. 13	Report from Advocacy Committee
Reported Item No. 14	Report from COI Committee
Reported Item No. 15	Report from Brain Science Dictionary Committee
Reported Item No. 16	Report from Academic Diversity Committee
Reported Item No. 17	Report from Diversity Committee
Reported Item No. 18	Report from Ethics Committee
Reported Item No. 19	Report from Animal Experiment Committee
Reported Item No. 20	Report from BrainBee Committee
Reported Item No. 21	Report from PIC of the Union of Japanese Societies for Biological Science
Reported Item No. 22	Report from PIC of the Union of Japanese Societies for Brain Science

1 0 Summary of proceedings and results

Koji Yamanaka, the President, took the chair at the appointed time and convened the meeting of the

Board of Directors using a web conference system consisting of a web line and a web conference device. He declared the meeting open, and stated that this meeting of the Board of Directors was duly convened because there was a quorum of Directors present as described above. He also confirmed that the web conference system allowed attendees' voices to be immediately transmitted to other attendees, and that attendees were in a position to express their opinions to each other in a timely and accurate manner as if they were all in the same room. He then began deliberations on the agenda.

[Reported Items]

Reported Item No. 1      Report on minor revisions to the minutes of the previous meeting of the Board of Directors

Koji Yamanaka, the President, reported that some wording was revised in the minutes of the previous meeting of the Board of Directors, which has been approved by the Board of Directors via email discussion on January 31, 2024. This revision followed the guidance of a judicial scrivener; however, the content of the decisions and other items themselves remained unchanged. If any revisions should be made in the English version of the report, it was requested to contact the secretariat by the end of May. It was explained that if there are no revisions, the report will be posted on the website as it is.

Reported Item No. 2      2024 Fiscal Year Business Plan / Budget Statement

Koji Yamanaka, the President, explained that the business plan and income and expenditure budget for the fiscal year 2024 had been approved by the Board of Directors through e-mail discussion by the end of March in accordance with the articles of the society.

Reported Item No. 3      Report on General Affairs

Takashi Hanakawa, the Director of General Affairs, reported on the membership composition, membership trends, and titles of co-sponsorship and sponsorship. It was noted that the membership trends by membership type and the number of academic domains registered are to be discussed as an agenda item, and the details of the premise were explained. Other reports were made on entities from which permission for titles of sponsorship and co-sponsorship is obtained.

Reported Item No. 4      Final Financial Report for the 46th Annual Meeting of the JNS (2023)

Since Kazuto Kobayashi, the President of the 46th Annual Meeting of the JNS, was out of the room and unavailable, Yoshikazu Isomura, the Program Committee Chair, reported on the final financial report on his behalf. It was reported that even after all the taxes had been paid, the balance was still in the black.

Reported Item No. 5      Report on preparation for the 47th Annual Meeting of the JNS (2024)

Shigeo Okabe, the President of the 47th Annual Meeting of the JNS, reported on the status of the preparation of the NEURO2024, the 47th Annual Meeting of the JNS, which will be held in Fukuoka. It was reported that the number of registrations for general abstracts and advance registration exceeded the target, and that package sponsorships, luncheon seminars, and sponsorships including equipment displays are also approaching the target.

Reported Item No. 6      Report on preparation for the 48th Annual Meeting of the JNS (2025)

Fumino Fujiyama, the President of the 48th Annual Meeting of the JNS, reported on the status of the preparation of the 48th Annual Meeting of the JNS, which will be held in Niigata. It was reported that all the committee members, the design of posters, and speakers for plenary and special lectures had been chosen.

Reported Item No. 7      Report on preparation for the 49th Annual Meeting of the JNS (2026)

Hiroyuki Kamiguchi, the President of the 49th Annual Meeting of the JNS, reported that it was decided that the 49th Annual Meeting of the Japan Neuroscience Society would be held jointly with the 69th of the Japanese Society for Neurochemistry and the 36th of the Japanese Neural Network Society as the "NEURO2026".

Reported Item No. 8      Report on preparation from Working Group for the 50th Anniversary Event of JNS's Foundation

Jun Kunimatsu, the Working Group Chair for the 50th Anniversary Event of JNS's Foundation, reported on the status of the preparation of the event. He explained that events are being planned for both the members and the general public from 2024 to 2025.

Reported Item No. 9      Report on Neuroscience Research

Thomas J. McHugh, the Editor-in-Chief for JNS Official Journal, reported on Neuroscience Research. He reported that NSR Paper Awards winners were selected and that the organizers of the symposium by Elsevier and NSR to be held in the NEURO2024 had been chosen. He also reported on the decrease in the number of submissions after the conversion to open access.

Reported Item No. 10      Report from Japan Neuroscience Society Young Investigator Award Selection Committee

Masahisa Katsuno, the Japan Neuroscience Society Young Investigator Award Selection Committee Chair, reported that five candidates for the 2024 Japan Neuroscience Society Young Investigator Award submitted papers to the NSR and all were accepted for the award. He also explained that the revision of the Regulations was based on the discussion at the last meeting of the Board of Directors and has already been approved through e-mail discussion. He reported that the committee reviewed internal nominations and selected the winners of Toshihiko Tokizane Memorial Award for Excellent Graduate Study in Neuroscience as well.

Reported Item No. 11      Report on Joseph Altman Award in Developmental Neuroscience

Takashi Hanakawa, the Director of General Affairs, reported on Joseph Altman Award in Developmental Neuroscience. It was reported that as a result of the selection process, the award winner for 2024 has been successfully selected and will be speaking at the NEURO2024 to be held in Fukuoka.

Reported Item No. 12      Report from Incorporation Promotion Committee

Michisuke Yuzaki, the Incorporation Promotion Committee Chair, reported that the transition to a general incorporated association has been entirely completed. The committee indicated that it will continue to make preparations for the transition to a public interest incorporated foundation.

[Agenda Items]

Agenda Item No. 1            2023 Fiscal Year Business Report

Koji Yamanaka, the President, presented the business report for the fiscal year 2023, which was approved by a majority vote.

Agenda Item No. 2            2023 Fiscal Year Income and Expenditure Settlement Plan

Masanori Murayama, the Treasurer, reported on the financial statements and balance sheet for the fiscal year 2023, and it was approved by a majority vote. A question regarding financial contributions to international organizations was raised from the floor and its detailed explanation was provided. In response to the question about how unpaid annual fees will be handled, he answered that they will be recorded as bad debt losses at the time of membership expiration due to non-payment.

Agenda Item No. 3            Discussion items regarding annual meetings of the Japan Neuroscience Society

Koji Yamanaka, the President, stated that he would like to select Dr. Hirokazu Hirai from the Gunma University as the president of the 50th Annual Meeting (2027) and Dr. Yukiko Goda from the Okinawa Institute of Science and Technology as the president of the 51st Annual Meeting (2028), and upon consultation with the floor, the proposal was approved unanimously.

Agenda Item No. 4            Appointment of election commissioners for the director election and annual election schedule

Koji Yamanaka, the Nomination Committee Chair, proposed that Dr. Shigeru Kitazawa from the Osaka University be appointed as the Chair of the Election Committee for the director election scheduled for the fiscal year 2024 as well as Dr. Takanori Uka from the Yamanashi University and Dr. Kei Watanabe from the Osaka University as the Committee members, and this was unanimously approved. By a majority vote the following items were also approved: the voting date for the director election to be from December 24, 2024 to January 9, 2025, and the vote counting date (the date to confirm the results of the vote) to be January 15, 2025.

Agenda Item No. 5            Issues on the members without academic domain registration

Takashi Hanakawa, the Director of General Affairs, explained that in order to determine the allocation of the number of 20 directors per academic domain for the director election in the fiscal year 2024, it is necessary to calculate the academic domain composition ratio of the entire membership. As for how to handle members who have not yet registered their academic domain, after discussion on the floor, the following two options were proposed: (1) to calculate the ratio based on the number of registered members without considering those who have not yet registered, or (2) to allocate the number of registered members based on the registration data of the old panel. The proposal (1) was approved by a majority vote.

Agenda Item No. 6            Reelection of half of the Altman Award selection committee members

Koji Yamanaka, the Nomination Committee Chair, stated that three of the six members of the selection committee members of Joseph Altman Award in Developmental Neuroscience will step down at the end of the NEURO2024 in Fukuoka, and that he would like to appoint Dr. Kinichi Nakashima from the Kyushu University as the new Selection Committee Chair from among the continuing members, and Dr. Noriko Osumi from the Tohoku University, Dr. Jenny Hsieh from the University of Texas at

San Antonio, and Dr. Tomasz Nowakowski from the University of California-San Francisco as the three new members, and upon consultation with the floor, the proposal was approved unanimously.

Agenda Item No. 7            Proposal for the Working Group to Reconsider Membership

Takashi Hanakawa, the Director of General Affairs, explained the need to reconsider the membership system including membership types and annual membership fees, in light of the recent increase in the number of overseas members and the fact that, after becoming a general incorporated association, overseas regular members and overseas junior members also have the right to vote and be elected as councilors, with little difference from domestic members, while the annual membership fee is half the price compared to domestic members. A proposal was made that the " Working Group to Reconsider Membership" be established to discuss these issues, and this was approved unanimously.

Agenda Item No. 8            FAONS matters

Takashi Hanakawa, the Director of General Affairs, shared information on the current relationship between the JNS and an international federation, the FAONS (Federation of Asian-Oceanian Neuroscience Societies), of which the JNS is a member. He also stated that the JNS secretariat would clarify the scope of the work in writing and conclude a contract with them to receive a commission fee for the FAONS's accounting work, which used to be undertaken by the JNS secretariat free of charge due to a historical reason, and the proposal was approved unanimously.

Agenda Item No. 9            Contract renewal of Neuroscience Research and future plans official journals

Koji Yamanaka, the President, gave a progress report and made a proposal on the renewal of the contract with Elsevier for the publication of the society's official journal, Neuroscience Research (NSR). He explained the changes since the last meeting of the Board of Directors (December 2023), and it was unanimously approved that the Working Group for a Contract Renewal of JNS Official Journal be entrusted with the responsibility of making minor changes to the details prior to finalization.

Agenda Item No. 10          Holding of ordinary general assemblies

Koji Yamanaka, the President, made the following proposal regarding the date, time, venue, and agenda of the 1st Ordinary General Assembly, which was unanimously approved by all members.

Date and Time : Thursday, June 20th, 2024, 17:00-18:00

Venue: 9F Hongo Bldg, 7-2-2 Hongo, Bunkyo, Tokyo, Japan (Online meeting attendance is available.)

Agenda:

[Reported Items]

Reported Item No. 1    Business report for the 1st Fiscal Year 2023 from April 3, 2023 to March 31, 2024

Reported Item No. 2    Business plan and income and expenditure budget for the 2nd Fiscal Year 2024 from April 1, 2024 to March 31, 2025

[Items for resolution]

Agenda Item No. 1    Approval for the balance sheet, profit and loss statement, and inventory of assets and liabilities for the 1st Fiscal Year 2023 from April 3, 2023 to March 31, 2024

[Reports on Activities from Each Committee and Working Group]

Reported Item No. 1      Report from Nomination Committee

Koji Yamanaka, the Nomination Committee Chair, reported that the committee continued to recommend members for various research grants and awards, various committee members, and academic society committee members. The goal was expressed that the committee will continue to recommend members on request in response to external requests and the academic society's needs.

Reported Item No. 2      Report from Future Planning Committee

Tsuyoshi Miyakawa, the Future Planning Committee Chair, introduced the contents of a luncheon discussion scheduled for this year's annual meeting in Fukuoka, and reported on the discussions on what JNS official journals should be and the concept of future academic promotion plan.

Reported Item No. 3      Report from Future Planning Committee - Working Group for a Contract Renewal of JNS Official Journal

Reports from the Working Group for a Contract Renewal of JNS Official Journal of Future Planning Committee was omitted because the goals and others have already been reported in the NSR report.

Reported Item No. 4      Report from Future Planning Committee - Working Group for Collaboration among Japanese, Chinese and South Korean Neuroscience Societies

Haruhiko Bito, Chair of the Future Planning Committee's Working Group for Collaboration among Japanese, Chinese and South Korean Neuroscience Societies, presented timetables for preparation of the 3rd CJK International Meeting (held in South Korea in 2025). He also indicated that the Committee will start to discuss planning towards hosting of the 4th CJK International Meeting (held in Japan in 2027).

Reported Item No. 5      Report from Working Group for Human Resources Development

Kenji Tanaka, the Working Group Chair for Human Resources Development, shared problems that were encountered in implementing the Junior Investigator Poster Award and the Training Session for Early-Career Scientists in the NEURO2024 and exchanged opinions on how to improve them. Agreement was reached on raising the eligibility for the Junior Investigator Poster Award to Master's level beginning with the annual meeting in 2025, and on the order in which the poster award and the Training School for Next Generation Scientists are selected.

Reported Item No. 6      Report from Annual Meeting Committee

Since Toshihisa Ohtsuka, the Annual Meeting Committee Chair, was absent and unavailable, Koji Yamanaka, the President, made a report on his behalf. He reported that the committee helped raise funds at the NEURO2024 as well. After the annual meeting, plans were made that the committee will pass on the survey results to the next and subsequent annual meetings.

Reported Item No. 7      Report from International Collaboration Affairs Committee

Yukiko Goda, the International Collaboration Affairs Committee Chair, reported on the status of preparations for bilateral symposiums with China, Canada, Taiwan, and other countries, the status of implementation of mutual Travel Awards with SfN, FENS, and others, concluding MoUs concerning



the mutual Travel Awards arrangement with SfN and the mutual registration fee membership discount system with Australasian Neuroscience Society.

Reported Item No. 8      Report from Information Infrastructure Committee

Junichiro Yoshimoto, the Information Infrastructure Committee Chair, reported that the committee are working to comply with the new guidelines for Gmail, Yahoo! Mail, and other email tools as well as the status of outsourcing the maintenance and management operations of the society's website. He explained that the committee is planning to change the outsourcing contractor.

Reported Item No. 9      Report from Neuroscience News Editing Committee

Since Rieko Muramatsu, the Neuroscience News Editing Committee Chair, was absent and unavailable, Koji Yamanaka, the President, made a report on her behalf. He reported that the committee is continuing the editorial and publication work as planned and that there has been an increase in news production costs.

Reported Item No. 10      Report from Website Committee

Wataru Kakegawa, the Website Committee Chair, reported that the committee is continuing its activities with the goals of sharing useful information and disseminating research results to member professors, and launching and publishing content that will attract the general public including junior high and high school students to neuroscience research. And it was reported that the laboratory map has been enhanced. He also indicated that the committee plans to compile neuroscience resources scattered throughout the website.

Reported Item No. 11      Report from Outreach Committee

Kenji Matsumoto, the Outreach Committee Chair, explained that a video answering questions received after the "Master of Brain Science 2023" event has been added to the YouTube channel. He reported that the NEURO2024 will feature a two-part public lecture series, with the first part, "Current Status of Mental and Neurological Disorders" and the second part, "Master of Brain Science 2024."

Reported Item No. 12      Report from Industry-Academia Partnership Committee

Kenji Matsumoto, the Industry-Academia Partnership Committee Chair, reported on the status of preparations for "Reconsidering the Contribution of Neuroscience to the Solution of Social Issues," a joint project with Society the Japanese Society for Neurochemistry in the NEURO2024. He also reported that the committee had supported the implementation of the first qualification examination of the Consortium for Applied Neuroscience (CAN).

Reported Item No. 13      Report from Advocacy Committee

Tetsuya Matsuda, the Advocacy Committee Chair, reported that the committee is continuously exchanging views with ministries, AMED, and others. He indicated that the committee plans to continue its activities while keeping an eye on the situation.

Reported Item No. 14      Report from COI Committee

Tetsuya Matsuda, the COI Committee Chair, stated that the committee plans to continue to identify conflicts of interest for the board members and to respond to matters that arise that should be considered and confirmed.

Reported Item No. 15      Report from Brain Science Dictionary Committee

Since Yasunori Hayashi, the Brain Science Dictionary Committee Chair, had already left the meeting and was not present, Koji Yamanaka, the President, made a report on his behalf. He reported that the committee is continuing to add terms and request writing.

Reported Item No. 16      Report from Academic Diversity Committee

Masahisa Katsuno, the Academic Diversity Committee Chair, introduced the basic and clinical neuroscience collaboration "Basic and clinical research collaboration using human samples and data," which will be held jointly with the Japanese Society for Neurochemistry in the NEURO2024.

Reported Item No. 17      Report from Diversity Committee

Ayako M. Watabe, the Diversity Committee Chair, reported on the status of cooperation with the Japan Inter-Society Liaison Association Committee for Promoting Equal Participation of Men and Women in Science and Engineering, and introduced the "Meet your role model," which is scheduled to be held as a lunchtime mini-symposium in the NEURO2024, and requested cooperation in publicizing the event.

Reported Item No. 18      Report from Ethics Committee

Takashi Hanakawa, the Ethics Committee Chair, reported that the committee is preparing to revise the "Guidelines for ethics-related problems with non-invasive research on human brain function (2022)" as the "Guidelines for Ethics-related Issues in Human Neuroscience (May 2024)."

Reported Item No. 19      Report from Animal Experiment Committee

Aya Takemura, the Animal Experiment Committee Chair, reported that the committee is working on measures related to the revision of the Act on Welfare and Management of Animals. She indicated that the committee plans to follow up on the "Guidelines for the Care and Use of Nonhuman Primates."

Reported Item No. 20      Report from BrainBee Committee

Tetsu Okumura, the BrainBee Committee Chair, reported on the status of the implementation of the 11th International Brain Bee in 2024 and the upcoming schedule. He indicated that the awards ceremony for the higher-ranking winners will be held in the NEURO2024.

Reported Item No. 21      Report from PIC of the Union of Japanese Societies for Biological Science

Since Mariko Miyata, the Chair of PIC of the Union of Japanese Societies for Biological Science, had already left the meeting and was not present, Koji Yamanaka, the President, made a report on her behalf. The agenda of the regular meeting of the Union of Japanese Societies for Biological Science was shared.

Reported Item No. 22      Report from PIC of the Union of Japanese Societies for Brain Science

Koji Yamanaka, the Chair of PIC of the Union of Japanese Societies for Brain Science, shared the agenda of the councilor meeting which was held in March 2024. He also indicated the goal of continuing to work with the Union of Brain Science Associations in Japan to address the issues.

The meeting of the Board of Directors using the web conference system went smoothly from the start to

the end, and the Chairperson declared the meeting adjourned, stating that the agenda for today's meeting was concluded.

In order to clarify the above resolutions, these minutes shall be prepared, and the Chairman of the Board of Directors and the Auditors present at the meeting shall affix their names and seals thereto in accordance with the provisions of Article 41 of the Articles of Incorporation.